



Private School Accreditation Application Renewal 2024-2025 School Year

This is the Non-Site Visit Accreditation Renewal Application

Private Schools that are currently accredited with the FCCPSA, and do NOT require a site visit during the 2024-2025 academic school year.

This is a Full-Site Visit Accreditation Renewal Application.

Private School that are currently accredited with the FCCPSA and is due for the Five-Year Renewal Site Visit in the Fall of 2024 or the Spring of 2025.

Has the Site Visit been scheduled? Yes No Dates if Scheduled _____

Part A: Contact Information

School Name: _____
State of Florida Number: _____ Number of enrolled Students: _____
Web Site URL: _____
Physical Address: _____
City: _____ Zip: _____ County: _____
Mailing Address: (if different) _____
City: _____ State: _____ Zip: _____ County: _____
Office E-Mail: _____ Email Contact Person: _____
Office Phone: _____ Office Fax: _____
Name(s) of any other agencies with which you are registered: _____

Part B: Administrative Contact Information:

Administrator: _____
Cell Phone: _____ E-Mail: _____
Additional Contact (Name/Position): _____
Cell Phone: _____ E-Mail: _____

Option One: Non-Site Visit for 2024-2025:

Non-Site Visit Renewal institution for the 2024-2025 academic school year.

_____ **Non-Site Visit for 2024-2025: \$700:** The Annual Accreditation Renewal Fee is due no later than two weeks prior to the first day of your anniversary term. All accreditation terms end in the Fall or Spring each year.

The Fall term end on December 31, 2024, so payment is late if not paid on or before December 15, 2024
The Spring term ends on June 30, 2025, so payment is late if not paid on or before June 15, 2024

Option Two: Site Visit for 2024-2025:

For school terms for which the school is due and scheduled for the Full Site-Visit Renewal, the Annual Accreditation Renewal Fee is waived. The following fee structure applies.

_____ **Self-Study Review Fee of \$750 is due ninety (90) days before the scheduled site visit:**
The deadline for submission of the Self-Study is thirty (30) days before the site visit, however it is rerecommended that the workbooks and evidence be uploaded to Dropbox as they are completed so the team leader can review them and provide additional guidance in advance of the visit.

_____ **Site-Visit Fees are due no later than thirty (30) before the scheduled visit:**
Every school is unique, so no two site visits will be the same. Therefore, the number of days scheduled, and the number of site visit team members will vary depending on the school type, programs offered and size. Refer to the FCCPSA K-12 Accreditation Manual for additional details on the Site Visit process.

_____ **Major Change 2024-2025 if applicable:**

For the 2023-2024 school year, and if the school has had a Major Change since the last site visit, please indicate the change below, so the appropriate inspection can be scheduled. As part of the Continuous Improvement Process changes are expected. If however, those changes are the result of a foundational shift in the school personal or operations then a Major Change review may be required. If you are not sure, if a Major Change is indicated contact the administrative office or assistance.

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| _____ Curriculum | _____ Emphasis or Philosophy |
| _____ Physical Campus | _____ Program (Addition/Deletion of Grades, Program Type, Etc.) |
| _____ School Head | _____ School Location |
| _____ School Name | _____ School Ownership |

Total Amount Enclosed: \$ _____ (Make check payable to FCCPSA.)

Signed: _____ Date: _____

Please return this signed form with your payment to:

FCCPSA
P.O. Box 5100
Deltona, FL 32728-5100

If you have any questions, please call or email:
Joe Gibilisco, President
(386) 218-5310
joe.gibilisco@fccpsa.org